PARTICIPANT INFORMATION SHEET

Listening Exchanges 2026

We'd like to invite you to take part in a process called a "Listening Exchange." This information sheet describes what it is, and what taking part would involve. If you have any questions, please contact us at listening.exchanges@kellogg.ox.ac.uk

What is the project about?
We want to explore whether a Listening Exchange can help people on opposite sides of a contested issue understand each other.

Why have you asked me to take part in a Listening Exchange?
We are looking for people to take part who have strong views on whether or not local community cohesion (people getting along and looking out for each other) is strong, who are willing to listen to someone with a different view, and to share their own views.

What will happen if I decide to take part?
You will be invited to a community venue for a Listening Exchange which will last 60-90 minutes. You will meet someone who has a different view to you on the strength of community cohesion locally and listen to their perspective. You will also have the opportunity to express your view and be heard by the other person.

During this conversation, an experienced mediator will ask you both questions, to support you both to listen and be listened to.

We ask that you don't repeat personal information shared in the session with others.

Before the Listening Exchange begins, we will ask you to sign a consent form. If you are aged 16 or under, we will need a parent or carer to sign a consent form too.

Are there any possible disadvantages or risks of taking part?
The Listening Exchange will be conducted by an experienced facilitator, and we will carefully select participants who are willing to listen to the other's perspective. You can ask to pause or end the exchange at any point. The risks of taking part are low.

What are the possible benefits of taking part?
Participants in previous Listening Exchanges enjoyed being heard and listened to, and found that the process helped them understand those with different views.

How will we know if they make any difference?
To help us measure the impacts of Listening Exchanges, we will ask you to fill in a questionnaire before and 2 weeks after the process, with questions about your views about the strength of community cohesion, and about people with different views on that issue. You can fill it in on paper or online.

We will also invite you to talk with us about your experience of taking part and how it affected you. This brief interview will happen immediately after the exchange and will take 15 - 30 minutes. With your permission, we would like to audio record this interview.

Expenses and payments

You will receive a thank-you gift of £30 for taking part in the Listening Exchange, plus a further £20 for completing a questionnaire before and two weeks after the Listening Exchange, and for taking part in the follow-up interview. This can be provided as a bank transfer or vouchers for a supermarket of your choice.

Will my taking part in the study be kept confidential?

All information that we collect about you will be kept strictly confidential. Only the Listening Exchanges project team will have access to it. We will not identify you in any material we write about whether and how the process is effective.

What will happen to my data?

The Data Privacy Statement (https://compliance.admin.ox.ac.uk/research-data) sets out how we will store information about you. We will adhere to strict data confidentiality rules.

Who is funding the project?

The project is funded by the British Academy and Oxfordshire County Council.

Further information and contact details

If you would like to discuss the project with someone beforehand, or have questions afterwards, please contact Becks or Alison in the project team at listening.exchanges@kellogg.ox.ac.uk

Data privacy

Who will have access to your data?

Only the project team will have access to your personal data, apart from bank details, which will be processed and stored by the University Finance Service. It will be stored securely in a password-protected file on a secure University drive. Your personal data will not be shared outside the UK.

What are your choices about how your information is used?

You can stop being part of the study at any time, without giving a reason. You have the right to ask us to remove, change or delete data we hold about you for the purposes of the study at any time until 30th November 2026, when the data will be de-identified.

Data privacy statement: https://compliance.admin.ox.ac.uk/research-data

What data about you will be kept?

Data	Who has access?	How long we will keep it after project ends?
Name	Project team	1 year
Email address	Project team	1 year
Phone number	Project team	1 year
Bank details (optional)	Finance service	7 years
Role in relation to topic	Project team	1 year
Age bands (10 year bands)	Project team	1 year
Ethnic group	Project team	1 year
Postcode (first 4 or 5 characters)	Project team	1 year
Consent form	Project team	5 years
Field notes	Project team	5 years
Audio recordings of interviews	Project team	Until transcribing complete
De-identified transcripts of interviews	Project team	5 years
De-identified survey data	Project team	5 years

If you wish to complain about any aspect of the way in which you have been approached or treated, or how your information is handled during the course of this study, contact Dr Juliet Carpenter Juliet.carpenter@kellogg.ox.ac.uk